

REPRODUCTION AND USAGE FEE SCHEDULE

FEES

A total fee is the sum of production, research, usage and other charges. The Museum reserves the right to charge additional fees or amend prices as determined by staff.

PAYMENT

All fees are in U.S. dollars and are subject to change. Fees can be paid by check or money order made payable to the **National Law Enforcement Museum** and sent to:

National Law Enforcement Museum
ATTN: Rights and Reproduction
444 E Street, NW
Washington, DC 20001

TURNAROUND

Standard turnaround time from receipt of payment is about 3–5 weeks. The Museum will fulfill requests in the order they are submitted. If staff time permits, **turnaround time for materials can be expedited to 1-2 weeks; this will incur a 25% surcharge.**

PRODUCTION AND RESEARCH FEES

IMAGE PRODUCTION FEES

Existing digitized images	\$25.00 per image
Non-digitized images	\$50.00 per image

AUDIOVISUAL PRODUCTION FEES

Existing digitized audio or audiovisual content	\$20 per file
Non-digitized audio or audiovisual content*	\$200 per file

RESEARCH FEES

Museum staff provides one hour of free research assistance. Additional research assistance may be provided for a charge of \$25 per 30 minutes, minimum charge 30 minutes. No work beyond the initial free period will take place until agreed upon in a written contract.

One hour research assistance	Free
Additional research assistance	\$25 per 30 minute session

*fee based on in-house digitization. If materials cannot be digitized in-house then the Museum will contract for digitization and charge for the full cost of digitization +10%

USAGE FEES

Permission for use of Museum materials is non-transferrable and may not be reused on another project, assigned, or sold without the permission of the Museum.

Fees outlined below are base prices and final charges will be determined on an individual project and/or per image basis combining production, research, and usage fees.

IMAGE USAGE FEES

Category	Nonprofit / Commercial	
Print publication (books, serials, newspapers and digital publications)		
Cover	\$150	\$250
Print run below 10,000 and digital	\$50	\$75
Print run above 10,001	\$100	\$150
Television, film, video (including streaming and promotional use)		
Television program	\$100	\$150
Film project (including set dressing/background)	\$150	\$200
Film festival	\$75	\$100
Exhibition		
All uses, including promotion	\$75	\$100
Digital platforms (including websites, apps, social media)		
Life of a single project	\$75	\$200
Marketing, promotional, advertisement		
Advertising (print, TV, and digital)	\$100	\$200
Merchandise (posters, cards, mugs, etc.)	\$200	\$300
Other		
Classroom or educational use	Free	Free
Personal use (including decor)	\$50	N/A

AUDIOVISUAL USAGE FEES

Use fees are charged per 10 minutes used or a portion thereof, with a minimum charge of 10 minutes. For example, a non-profit project using 12 minutes of audio would incur a fee of \$400.

	Nonprofit / Commercial	
AUDIO ONLY (charged per 10 minutes)	\$200	\$500
AUDIOVISUAL (charged per 10 minutes)	\$300	\$600

OTHER FEES

NEW PHOTOGRAPHY FEES

Most images provided by the Museum are of 2D artifacts which are scanned. Some 2D artifacts are too large to scan and must be photographed. Museum staff can also produce new images of 3D objects if sufficient images are not already available.

New object photography \$100 per object

FILMING AND PHOTOGRAPHY FEES

The Museum welcomes professional filming and photography within the Museum building and collections storage. A fee is charged to offset the staff time and resources needed to coordinate these projects. Requests must go through the Marketing and Communications Department.

On-site filming and photography \$150 per hour

PREMIUM CONTENT FEES

A surcharge will be applied to premium content listed below to support the processing and storage of these collections.

DC Sniper Collection +20%

J. Edgar Hoover Collection +20%

POLICIES

The Museum provides a 10% discount on fees to current students and Museum members. Proof of these qualifications is required to receive the discount.

Fees are assessed on a case-by-case basis dependent on the format, quantity, and intended use of requested Museum materials. A total fee is the sum of production, research and usage charges. The Museum reserves the right to charge additional fees. Rights granted by the Museum are valid only upon the Museum's receipt of the signed contract and payment of amount specified by the Museum in the agreed-upon contract.

Possession of National Law Enforcement Museum materials (visual or audio) does not constitute permission to use it in any manner. The Museum reserves the right to decline permission to publishers or individuals who have not complied with the conditions of production or use.

The Museum supports the non-profit use of its material through a discounted rate. Non-profit organizations must show proof of their tax exempt status by providing the Museum with written proof in some form such as an IRS Determination letter.